

IMPORTANT INFORMATION – Personal & Household effects

PHOTOCOPY OF PASSPORT

For all shipments a photocopy of the Importer's passport is required as well as any other persons declared on the customs form.

- New Zealand & Australian Passport Holder: Photo page only
- All other passport holders: Photo page and all relevant Residence/Work/Business/Visitor Visas

NEW ZEALAND IMPORT REGULATIONS – PERSONAL & HOUSEHOLD EFFECTS

Documents required

Returning New Zealanders	First time immigrants
<ul style="list-style-type: none"> - Passport (Copy). - Inventory (must state contents of cartons). - Combined Customs & Quarantine Declaration 	<ul style="list-style-type: none"> - Passport (Copy). - Visa (Copy). - Proof of intention to reside permanently, i.e. Employment contract, house purchase / rental agreement. - Inventory (must state contents of cartons). - Combined Customs & Quarantine Declaration

CUSTOMS CONDITIONS FOR CONCESSIONARY ENTRY – USED HOUSEHOLD OR OTHER EFFECTS

1/ To qualify for concessionary entry the importer must satisfy a Customs Officer that:

- The Importer / Owner has arrived in New Zealand and, on the date the effects were imported, hold a document authorising residence in New Zealand; and
- For the whole of the period of 21 months preceding their arrival, they have resided outside New Zealand or has been domiciled outside New Zealand; and
- They have personally owned and used the effects outside New Zealand before the date of their departure for New Zealand; and
- The used household chattels in question are not intended for any other person or persons or for gift sale or exchange.

2/ Such used household or other effects may be imported up to five (5) years after the date of arrival in New Zealand of the importer.

3/ If the effects are being imported after five (5) years from the arrival of the importer, consent of a Customs officer must be obtained to import the effects under the Customs Concession:

- If a shipment arrives in New Zealand prior to the client's arrival then Customs may require a duty & tax payment to be paid. (Proof of clients travel itinerary – tickets should be provided).
- If a shipment arrives in New Zealand and the client does not hold the appropriate Work Visa / Residence Permit on the date of importation of the goods then customs Duty / Tax will be payable.
- Wedding gifts as part of a normal household are duty & tax free, Customs will require a copy of the marriage certificate.
- Inherited goods are duty & tax free, Customs will require a copy of the death certificate or letter from solicitor.
- Firearms are strictly controlled into New Zealand. Firearms must be declared separately on the inventory and loaded at the doors of the container. Client must contact the New Zealand Police in order to obtain a New Zealand firearms licence and a permit to import. If client does not have these at the time the shipment arrives the firearms will be seized by Customs and held until client obtains licence and permit. Please note that pistols and revolvers are generally prohibited unless client is registered with a gun club.
- Alcohol can generally be imported free of duty & tax provided it is part of the normal household contents or a collector's cellar. Client must be a first time immigrant or returning New Zealand absent for more than 21 months. (Full listing required).
- Certain types of weapons such as flick knives, swordsticks, knuckle-dusters, etc are prohibited.
- Drugs & equipment used with drugs, i.e. pipes are prohibited – (Sheesha pipes, Hookah Pipes etc).
- Prescription medicines – Customs will require a copy of the prescription or letter from doctor verifying medicines.

Quarantine

- All shipments must be cleared by the New Zealand Quarantine service (MAF). In the first instance this is done by the processing of documentation. Thereafter a physical inspection of selected items may be required. Following a physical inspection it may be determined that selected items may require treatment, i.e. fumigation, heat treatment, steam cleaning.
- Physical inspection and treatment will all result in additional charges and will be collected direct from client.
- The following items are subject to physical inspection and / or regulation (i.e. CITES)...food, animals & animal products (furs, skins, feathers, bones, coral, ivory etc), animal equipment (horse riding equipment etc), plant products (dried flowers, wooden ornaments etc), camping equipment, outdoor sporting equipment, garden equipment, outdoor furniture, bicycles, vacuum cleaners, bamboo / cane / rattan.
- The following items are prohibited...all poultry, fresh fruit & vegetables, meat, honey and bee products, straw packaging.
- All wooden packaging must comply with the ISPM15 standard and be marked accordingly.
- All containers must have a 'Quarantine Declaration for Export Containers' completed prior to shipping and forwarded with documentation

FIRST TIME IMMIGRANTS / WORK PERMIT HOLDERS

If you are coming to New Zealand to take up residency or work for the first time, customs may require further evidence of your intention to live here in New Zealand. Thus please also provide a copy of one or more of the following..

- Employment Contract, House Purchase or Rental Agreement, Bank Transfer of funds, etc..

COMPLETION OF UNACCOMPANIED PERSONAL BAGGAGE DECLARATION

The following notes cover commonly misunderstood questions and are designed to assist you in completing the enclosed 'Unaccompanied Personal Baggage Declaration'. Correct completion of this form and submission of other relevant documents (if required) will avoid delays in the delivery of your possessions.

- Please ensure you read and understand the 'Advice to Declarant' notes on the front page of the Declaration before you complete the form, paying particular attention to recording your correct 'Arrival Status' which is to be shown in the box provided on Page 2.
- If you are completing this declaration on behalf of the owner, a letter authorizing the nominee to sign declaration must accompany forms.
- Date of Departure from New Zealand is only applicable to returning New Zealand residents of B status.
- Under B category if you originally shipped your effects from New Zealand please enclose a copy of the packing list and shipping details showing what was exported. Any items purchased overseas (excluding personal clothing) could be dutiable and taxable.
- Other Persons Covered by this Declaration – You are required to list ALL other persons who have goods in the consignment. A copy of their passport (photo page and visa page if applicable) must be returned with your documents.
- 'Weapons of any kind?' If you have a firearm in your shipment and have already obtained a New Zealand Police Firearms licence please enclose a copy of this with your documents.
- Deceased Estate – Please endeavour to fill the form in as much as possible and return with a copy of your passport, the will and the death certificate.

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DELIVERY / HANDOUT

Please note that it is our intention to conduct the soonest possible delivery/handout of your shipment following its arrival. Following is an indication of the time frame you can expect delivery.

	Within 30 miles of port of entry	Over 30 miles of port of entry
Air freight	2 -3 days	3 – 7 days
Sea freight groupage	5 – 10 days	5 – 15 days
Sea freight sole use container / LCL	2 – 4 days	2 – 5 days

During busy periods these times may vary as a result of delays with Customs and Quarantine services. As soon as clearances are obtained and goods are available we will contact you to arrange delivery/handout.